



How OYCI Calculates Risk

RISK RATINGS:

Likelihood (probability)

- 5 Almost certain
- 4 Probable
- 3 Possible
- 2 Possible (under unfortunate circumstances)
- 1 Rare

Severity (Consequences)

- 5 Fatality
- 4 Major injury, resulting in permanent damage
- 3 Injury requiring hospital or doctor attendance
- 2 Minor injury requiring first aid
- 1 No damage, injury

RISK RATING Likelihood x Severity

Score 1-9 = LOW Score 10 - 15 = MEDIUM Score 16 - 25 = HIGH

Please note: youth work is a dynamic and unpredictable environment and therefore all risks cannot be identified in advance. As situations or environments change, risks fluctuate. Despite our comprehensive pre-planned risk assessments, workers always need to be able to undertake dynamic risk assessments as an immediate response to evolving

circumstances. Our priority is the safety and wellbeing of the young people in our care.

Taking Part in Activity Risk Assessment

Reviewed & updated 22 April 2025

Risk 1: injury to young people/staff due to slips, trips, falls. RISK RATING 3 x 5 = 15/MEDIUM

MITIGATIONS: Venue checked for potential trip hazards e.g. bags on floor etc. Appropriate activities planned, taking into account venue. Discussion with young people prior to workshop about taking care when moving around. Trained first aiders and first aid kit at session to deal with any minor injuries. Fully charged mobile phone at all times in case need to contact medical services. Medical information for each young person gathered prior to session, specific attention paid to any mobility related issues and session adapted accordingly RISK RATING 2 x 5 = 10/MEDIUM

Risk 2: General standard of behaviour - young people. RISK RATING 3 x 3 = 9/LOW

MITIGATIONS: OYCI have a co-created standard of behaviour which is described in our working together agreement. YP will be reminded of this and asked if anything should be added for the session they're taking part in. Any participant attending the session who appears to be under the influence of alcohol or any other substance or who continues with any unsafe practice will not be allowed to take part and arrangements will be made for the YP to go back to school/home.

RISK RATING 2 x 3 = 6/LOW

Risk 3: Stacked chairs falling on young people or young people falling from stacked chairs - young people/staff RISK RATING 3 x 3 = 9/MEDIUM

MITIGATIONS: As detailed in risk 2, a standard of behaviour will be drawn up by YP at the start of the session. YP will be asked and reminded not to put items of clothing and / or bags on stacked chairs. YP will also be asked not to sit, climb on or crawl under stacked chairs. This will be written with OYCI's input to behaviour agreement. YP will be allocated a chair

around a table for any writing/craft activities.

RISK RATING 1 x 3 = 3/LOW

RISK 4: group members wandering off - young people **RISK RATING 3 x 4=**

12/MEDIUM

MITIGATIONS: Boundaries of activity area identified to all group members upon arrival at venue. Whereabouts of group members to be monitored by OYCI Staff at all times during session. Staff have a register of young people who are taking part and do a head count at start, and intermittently throughout, especially if change of room, inside/outside etc. If a young person is considered a particular flight risk a bespoke risk assessment to be carried out. Outdoors activities will involve clearly defined boundaries using safety tape, cones or other visual aids if necessary. See separate taking part in outdoors activity risk assessment. **RISK RATING 2 x 4 = 8/LOW**

Risk 5: Young people arriving at session without being registered on our system and/or unaccompanied by an adult **RISK RATING 3 x 5 = 15/MEDIUM (5 as lack of medical/allergy information)**

MITIGATIONS: Inform young person that they cannot stay at the session without parental consent. Attempt to contact parent or guardian via phone to get consent, their contact details and information on any medical conditions or medication that we need to be aware of. If unable to get this information, young person must be asked to leave. See young person safely off the premises

RISK RATING 1 x 5 = 5/LOW

Risk 6: skin irritations/allergies from using glue and crafting materials - young people/staff. **RISK RATING 3 x 3 =9/LOW**

MITIGATIONS: All YP should be aware of their allergies. Trained first aiders and first aid kit at session to deal with any minor injuries. Fully charged mobile phone at all times in case need to contact medical services. Medical information for each young person gathered prior to session. Session is adapted accordingly, session plan flags up any YP with food or other allergies. Anaphylaxis through skin contact is rare. **RISK RATING 1 x 3 = 3/LOW**

Risk 7: food consumed at session, allergic reaction or choking hazard - young people/staff **RISK RATING 3x5=15/MEDIUM**

MITIGATIONS: All YP should be aware of their allergies. Trained first aiders and first aid kit at session to deal with any minor injuries. Fully charged mobile phone at all times in case need to contact medical services. Medical information for each young person gathered prior

to session. If snacks are provided or YP are consuming a packed lunch they will be asked to do so seated and not to run around while consuming food. YP will be supervised by staff at all times. Session is adapted accordingly, session plan flags up any YP with food or other allergies. **RISK RATING 1x5 = 5/LOW**

Risk 8: 1-1 contact between worker and young person - young people/staff **RISK RATING 2x4=8/LOW**

MITIGATIONS: Child protection policy states “unobserved 1-2-1 contact should be avoided wherever possible” and Code of Conduct advises “always work in an open environment, avoiding private or unobserved situations”. These policies are reviewed at least annually and approved by the Board. Working environment is set up so as to minimise situations where 1-1 contact is necessary however circumstances may arise where this is unavoidable. Policies clarify situation in such an instance – worker should advise a team member what they are doing and why and this must be recorded.

RISK RATING 1x4 = 4/LOW